

Key Person System

When your child starts at Tamba, they will be allocated a Key Person. This is a member of staff in their room that will form a special bond with them and support them during their time at nursery. The key person will also form a bond with the child's parent and will act as a source of support and reassurance for any parent with concerns.

What does the key person do?

They key person will be the member of staff that knows the individual child best. The practitioner will support the child from the start of their journey at nursery. **Each room MUST display key groups for parents to see.**

They key person is responsible for the following;

1. Changing nappies, potty training or toileting
2. Support during meal times
3. The welfare of children, including monitoring any absences
4. Monitoring children's development including behavior
5. Communicating with key child's family
6. Maintaining Observations, assessments & planning

The key person can change due to several reasons and the parent must be consulted.

Buddy System;

In the absence of the key person a buddy will be assigned to maintain and monitor the children's health, welfare and development. This person will adopt to role of the key person to ensure the child's needs are met at all times.